



Rustic Sophistication

Tranquility at Carters Lake Owners Association, Inc.
P.O. Box 2313
Ellijay, GA 30540

Date: _____

Dear _____:

This letter is being written at the direction of the Board of Directors of Tranquility at Carters Lake Owners Association. As a member you are obligated to abide by the Covenants, By-Laws and Guidelines as found in the associations Governing Documents. All documents may be located online at:

<https://tranquilityatcarterslakeownersassociation.com>.

We regret to advise you that the items identified below are not in compliance with the requirements of Tranquility at Carter's Lake Owners Association.

Inspection Date: _____

Violation Address: _____

Violation: _____

Action Needed: _____

Required Compliance Date: _____

We request that you comply with the Owners Association documents so that no further action is necessary.

Your cooperation in completing the item above would be appreciated by your association and your neighbors and will help maintain the standards of our community, which in turn keeps real estate values high. Failure to comply will result in the imposition of fines in accordance with the Fine Schedule adopted by the Architectural Control Committee. Thank you in advance for your cooperation in this matter.

Sincerely,

Tranquility at Carter's Lake Owners Association

_____, Board President